From:	gsuther@gmail.com
Sent:	Thursday, June 25, 2020 11:21 AM
To:	'John Bowers'; 'Alan Gilbert'; 'Ron Rasmussen'; 'Eldridge Bradley'
Cc:	'Mary Reffelt'
Subject:	RE: HRC-Live Database Changes

I've received responses from John and Brad. Brad's comments and questions involved the data fields list, so I'll address them first. I had a spelling mistake, which is fixed. He suggested that I add a Spouse Suffix field, allowing for a male spouse being a Jr. or Sr.; I'll do that. He also suggested changing the order of the items in the list; the list presented was only to show a comparison between old and proposed items, not specifically how the data would be stored in a table nor shown on a the screen layout. I'll be making decisions on a proposed screen layout soon; I'll ask for your feedback on them shortly.

John's questions require a little more space to answer. First regarding accessibility. I'm currently playing with a system in three parts – the database file, the software that allows for additions and changes to the information contained in the database file, and finally a separate reporting capability. I would store the database file on a server available to those with permission to make adds and changes. Permission would be a User Name and Password, enforced by the software. The add/change software would be distributed to those with a need, possibly controlled by the board or office manager. The add/change software would run on the user's PC. Of course, there is some risk with our data on a server. I chose to use a database manager program that is not among the most popular, but is good for our needs. So, for someone to hack into our data, she would have to know where it is, what kind of file it is, and then would have to have the appropriate database manager software to open the file. I think that is enough protection for us, considering that our data does not contain any personal financial information.

Finally, capturing data for reports is a high priority, but it is the part I have spent the least time on. I do have a reporting method in mind and I have generated one report for the office log, which is more complex than the others. I have high confidence that I can generate almost any report we would want, specifically including the ones you mentioned. Also with the reporting capability separate from the add/change software, that could be made available separately to some users, so they could see our data but not change it.

Thanks to John and Brad for their speedy response. More to come soon
George

From: John Bowers <j.bowers8@knology.net>
Sent: Wednesday, June 24, 2020 9:03 PM
To: gsuther@gmail.com; 'Alan Gilbert' <alan@gilbert.net>; 'Ron Rasmussen' <rrasmus1@verizon.net>; 'Eldridge Bradley' <Soswabby@verizon.net>
Cc: Mary Reffelt <creativemstock2@gmail.com>
Subject: RE: HRC-Live Database Changes

George – on the surface, it looks real good. Have a couple of questions:
-   Will the new "system" be accessible on other PCs? If so, how would we control or limit access to the data base (to Office personnel and secretaries only)?
-   Could we still capture "summary" data, such as Recent deaths, New members, etc?
John B

From: gsuther@gmail.com [mailto:gsuther@gmail.com]
Sent: Wednesday, June 24, 2020 7:36 PM

To: 'John Bowers' <j.bowers8@knology.net>; 'Alan Gilbert' <alan@gilbert.net>; 'Ron Rasmussen' <rrasmus1@verizon.net>; 'Eldridge Bradley' <Soswabby@verizon.net>
Subject: HRC-Live Database Changes

Gentlemen,

I have been thinking about making changes to the member database for the reasons described in the attachment. If you are willing, I would like for you to review the attachment, and provide feedback within the next week.

Thanks a lot,
George